

Dear Homeowner,

On November 16, 2022, the Board of Directors, and a majority of homeowner's present, in an open meeting, voted by required majority vote to levy a special assessment in the amount of \$5,500.00 to all owners for the 2023 fiscal year. The one-time Special Assessment is to be used for construction of the guard house. The due date was to be no later than March 1st, 2023. **The due date has been extended to April 30th, 2023, to allow time for additional bids on the guard house.**

Payment for the 2023 Special Assessment will be due on or before April 30th, 2023, in the amount of \$5,500.00.

For your convenience, we have provided the mailing address and online payment instructions below.

Mailing payments: Please be sure to include your account number on your check/money order.
Granada Residential Community
C/O Essex Association Management
P.O. Box 52330
Phoenix, AZ 85072

To pay online please go to www.propertypay.cit.com. If you have not already done so, you will need to register to make recurring online payments. One-time payments are also available and registration is not required. **You can pay by e-check at no cost to you.** Payments may also be made by credit card; however, you will incur an additional convenience fee for selecting this payment method. **When making a payment online you will need to enter Management Company ID #3136, Association ID #615, and your 7-digit account number.** Please keep this information handy for future payments as well.

You can also pay online at www.payments.atgpay.com. If you have not already done so, you will need to register to make recurring online payments; the process is simple and quick. **When making a payment online you will need your 7-digit account number.**

If you have already submitted your payment for the assessment, please disregard this notice. Should you have any questions, please do not hesitate to contact us at billing@essexhoa.com or you may submit a web submission using the contact us tab at www.granadahoa.com.

Please be advised the call and email volume is heavy at this time of year. For the fastest response time please use the web submission process.

Sincerely,

Board of Directors,
Granada Homeowners Association, Inc.
By Essex Association Management, L.P., Managing Agent